

**TENANCY AGREEMENT**

**BETWEEN**

**<<LEGALENTITY\_NAME>>**

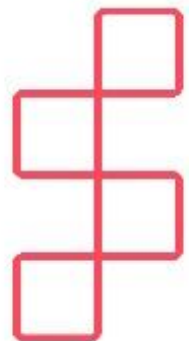
C/o Fresh of 12 Soho Square, London, W1D 3QF. Telephone Number: 0203 617 4430.

**AND**

**TENANT <<prfirstname>> <<prlastname>>**

of <<Prospect\_AddrS>>

**PROPERTY : <<BUILDINGADDRESS>>**



## Tenancy Agreement (the "Agreement")

You should read this Agreement and make sure you understand it before you sign it. If you are not sure about anything in this Agreement you should consider seeking independent advice from a solicitor, citizen’s advice bureau or legal advice centre.

This is a Student Let Agreement within the meaning of Paragraph 5 of Schedule 1 to the Private Housing (Tenancies) Scotland Act 2016. The purpose of this agreement is to confer on a Tenant the right to occupy the property while the Tenant is a student. The Tenant in entering into this Agreement acknowledges that nothing contained within the Agreement is to be construed as conferring on the Tenant a Private Residential Tenancy.

<b>(Managing Agent)</b>	<p>Fresh Property Group Ltd of 12 Soho Square, London, W1D 3QF. Telephone Number: 0203 617 4430.</p> <p>Email: Info@thisisfresh.com</p> <p><i>(Fresh is a brand operated by the Fresh Property Group)</i></p>
<b>(Landlord)</b>	<p>&lt;&lt;LEGALENTITY_NAME&gt;&gt;</p> <p>&lt;&lt;LEGALENTITY_ADDRS&gt;&gt;</p> <p>“ The Landlord”</p>
<b>I / Me (Tenant)</b>	<p>&lt;&lt;prfirstname&gt;&gt; &lt;&lt;prlastname&gt;&gt;</p> <p>of &lt;&lt;Prospect_AddrS&gt;&gt;</p> <p>&lt;&lt;Prospect_RMName1&gt;&gt;</p> <p>(where the Tenant is more than one person, obligations are undertaken both individually and together)</p>
<b>Guarantor</b>	<p>&lt;&lt;PROSPECT_GUARNAME1&gt;&gt;</p> <p>Of</p> <p>&lt;&lt;PROSPECT_GUARADDRS1&gt;&gt;</p>
<b>Building</b>	<<BUILDINGADDRESS>>
<b>Accommodation</b>	<<FLEX_UNITCODE>> <<propaddr2>>, <<propaddr3>> <<propcity>>, <<propzip>>
<b>Room</b>	<p>&lt;&lt;STU_FPG_ROOMDESC&gt;&gt; &lt;&lt;Stu_SRENTLEVEL&gt;&gt;</p> <p>(where the Room is a self-contained studio, any mention of "Shared Area" and "Shared Items" is to be ignored)</p>

<b>Tenancy Period</b>	beginning on <<PRLEASEFROM>> ending on <<PRLEASETO>> (<<Stu_TermWEEKS>> weeks)
<b>Rent</b>	£ <<STU_INSTALLMENTTOTAL>> (for <<Stu_TermWEEKS>> weeks) payable in advance in instalments:
<b>Tenancy Deposit</b>	£ <<STU_DEPOSIT>>* *Where the deposit value is zero, the Tenancy Deposit clauses within this agreement will no longer apply.
<b>Tenancy Deposit Administrator</b>	mydeposits Scotland, Ground Floor Kingmaker House, Station Road, New Barnet, Hertfordshire, EN5 1NZ
<b>Governing Law</b>	This Agreement is governed by Scots Law and the Tenant and the Landlord agree only the Scottish Courts can settle any disputes about this Agreement.
<b>Residents Portal</b>	Residents Portal   <a href="#">Click here</a>
<b>University</b>	The university of <<Stu_University>>

SAMPLE

## Introduction

1. I am enrolled as a student in higher education at the University.
2. The Landlord/Managing Agent agrees to grant and I agree to take the tenancy of a Type <<STU\_FPG\_ROOMDESC>> Room with the use of the Shared Area at <<BUILDINGADDRESS>> to be allocated at the start of the Tenancy.
  - At the stated Rent,
  - For the stated Tenancy Period; and
  - Subject to the Tenancy Conditions set out on the following pages.
3. I have paid the Tenancy Deposit.
4. The Room and Shared Area are furnished in accordance with the inventory which the Landlord will provide within the Residents' Portal, including personalised login details ("Room and Shared Items").
5. Deductions from the Tenancy Deposit may only be made under Clause A9.
6. I am responsible for
  - Ensuring my guests and visitors comply with all the obligations and restrictions in this Agreement that apply to me; and
  - Any damage caused by my guests or visitors.
7. I agree to keep to the House Rules set out in in the Residents' Handbook available on my chosen properties webpage on the Booking Info' tab This will include any additions or revisions issued by the Landlord/Managing Agent from time to time, for the proper management of the Building.
8. In taking any action or decision, the Landlord/Managing Agent will always act reasonably.

**A. My Obligations as the Tenant to the Landlord are:**

**Financial Matters**

- A1 I agree to pay the Rent, in full for the whole Tenancy Period, in the instalments and on the dates stated on page 2, whether or not I receive a formal request from the Landlord.
- A2 I agree to pay the following sums on demand, in addition to the Rent:
- Where I have failed to clean the Room or Shared Area or have caused damage, the reasonable costs of cleaning, redecoration, repair and replacement in accordance with clause A9.
  - Any costs incurred by Landlord/Managing Agent arising from my breach of this Agreement (including legal fees and court costs).
  - Late Payment Fees which will be applied after 14 calendar days at a rate of 3% above the Bank of Scotland base rate to any outstanding rent for each day since the rent payment has been outstanding.
- A3 I am responsible for obtaining a licence for any television and/or any other device in the Room, and (jointly with other tenants of the Building) in the Shared Area.

**Condition and Maintenance**

- A4 I accept the Room, the Shared Area, the Room and Shared Items as being present and in tenantable repair and condition, unless I inform the Managing Agent to the contrary in writing within 48 hours of moving-in. Once I am provided with a copy of the inventory at the start of the Tenancy, if no disagreements are raised within 7 days of the start of the Tenancy, then I agree that the inventory is an accurate reflection of the condition of the Property.
- A5 I will use the Room, the Shared Area and all Room Items and Shared Items carefully and keep them in at least as good a condition as at the start of the Tenancy. I am not responsible for:
- Fair wear and tear caused by normal use;
  - Any matters that are the Landlord's responsibility (Including (a) to keep in repair the structure and exterior of the Building (including drains, gutters and external pipes), (b) to keep in repair and proper working order the installations in the Building for the supply of water, gas and electricity and for sanitation (including basins, sinks, baths and sanitary conveniences, but not other fixtures, fittings and appliances for making use of the supply of water, gas or electricity), and (c) to keep in repair and proper working order the installations in the Building for space heating and heating water); nor
  - Any damage covered by the Landlord's insurance policy for the Building (save where my actions have vitiated/invalidated any such insurance).

A6 I will not

- Mark or change the decorative finish of the Room or Shared Area;
- Make any alteration to the fabric or surfaces of the Room or the Shared Area;
- Apply sticky tape or 'blu-tack' or similar adhesive on the walls;
  - Stick pins, nails or screws into the walls.
  - Flush sanitary items or wipes down the toilet;
  - Pour oil or grease down the drains nor do anything else likely to block or harm the drains;
  - Remove any Room Item or Shared Item.

A7 I will keep the Room and the Room Items hygienically clean and tidy throughout the Tenancy Period. I will, jointly with the other tenants of the Building, keep the Shared Area and the Shared Items hygienically clean and tidy throughout the Tenancy Period.

A8 I am responsible for any damage I cause to the Building (including the Room, the Shared Area, the Room Items and Shared Items and all furnishings, fixtures and fittings) other than damage covered by the Landlord's insurance policy for the Building (save where my actions have vitiated/invalidated any such insurance).

A9 If:

- The Room, the Shared Area or any Room Item or Shared Item is not hygienically clean and tidy the Landlord reserves the right to arrange for cleaning and recover the cost at the end of the tenancy.

If

- There has been damage to the Room, the Shared Area or any Room Item or Shared Item for which I am wholly or partly responsible; or
- I have caused a blockage of the drains by breaching clause A6; or
- I cause damage to any other part of the Building (including any furnishings, fittings or equipment),

Then I agree that at any time during and at the end of the Tenancy Period the Landlord/Managing Agent may:

- Make a charge for the reasonable costs of cleaning, redecoration, and repair of the Building (including the Room and the Shared Area) and of cleaning, repair and, where necessary, replacement of any broken doors, windows or furnishings, fittings and equipment; and
- Deduct such charge from the Tenancy Deposit. (Regulation 42(f) of The Tenancy Deposit Schemes (Scotland) Regulations 2011 - The Landlord/Managing Agent will provide to the Tenant upon protection of the Tenancy Deposit, the circumstances in which all or part of the Tenancy Deposit will be retained at the end of the Tenancy, with reference to the Terms of the Agreement). If there is a shortfall I will immediately pay the balance or, where no deposit has been paid, I will immediately make payment of the charge.

A10 Where I am responsible for a charge jointly with others, the Landlord/Managing Agent will assess the proportion for which I am responsible.

A11 I will not attempt to carry out any repairs, but will report any damage in writing as soon as possible.

## Use

A12 I will move into the Room within 4 weeks of the start of the Tenancy Period.

A13 Only I am allowed to live in the Room. I will not be permitted to have guests stay in the room for more than three consecutive nights and understand that I must be present with any guests at all times.

I will not assign the Tenancy nor sublet the Room nor allow others to share or occupy it.

A14 I will only use the Room and the Shared Area as a study bedroom for single residential occupancy.

I must not use the Property for the purpose of a business, trade or profession except with the prior written consent of the Landlord which must not be unreasonably withheld or delayed. In particular, it will not be unreasonable for the Landlord to withhold consent if there is a reasonable likelihood that the use proposed would amongst other things:

1. give rise to a tenancy to which Part II of the Landlord and Tenant Act 1954 (business tenancies) applies; or
2. cause a nuisance to other residents / occupiers of the neighbouring properties or significantly increase wear and tear to the Property.

I will not register a business at the Property.

A15 I will inform the Landlord/Managing Agent if I am likely to be absent from the Room for more than 7 days (I appreciate this is important for fire safety and security reasons).

A16 I will inform the Landlord/Managing Agent immediately if I cease to be a student in higher education at the University;

A17 I will make myself aware of the local authority's criteria to qualify for council tax exemption as a full-time student and I will inform the agent if I do not qualify for the exemption.

It is my responsibility as the Tenant to make suitable arrangements with the local authority regarding exemption from liability for council tax. I will hold a current Council Tax exemption certificate and produce it to the Landlord within 7 days of the Landlord's request and I will pay (or indemnify the Landlord/Managing Agent for) any Council Tax

charge that may be imposed as a result of my failure to comply with clause A16 and this clause A17.

### Conduct

A18 I will not smoke or vape anywhere in the Building, nor on the roads, paths or pavements immediately outside the Building.

A19 I will not bring into or keep any of the following in the Building, including the Room:

- Animals;
- Illegal drugs or substances whether for my own use or otherwise unless prescribed by a medical practitioner;
- Weapons or imitation weapons;
- Liquid or gaseous fuel, noxious or explosive substances or gas, paraffin or gas heater or cookers;
- Anything which burns with a naked flame or smoulders, such as candles, oil lamps, or incense burners;
- Any furniture or electrical equipment that does not comply with current British Standards and statutory regulations;
- Bicycles (except in areas designated by the Landlord/Managing Agent).
- E bikes or E Scooters (except in the areas designated for these items by the Managing Agent)

A20 I will not do any of the following in the Building:

- Anything unlawful;
- Anything which may cause a nuisance, or disturb or annoy neighbours within or beyond the Building;
- Prepare food other than in the kitchen;
- Use a deep-fat fryer;
- Play any radio, music player, television or musical instrument or sing in a way that may be a nuisance or disturb or annoy neighbours within or beyond the Building, or be heard outside the Room between 11pm and 8am;
- Harass or threaten harassment on the grounds of race, colour, religion, gender, sex, sexual orientation or disability;
- Be violent or abusive or act in an intimidating manner, or threaten to do so;
- Tamper with fixtures, fittings and equipment including, without limitation space heating and lighting equipment, kitchen and bathroom fittings and equipment, fire safety equipment, fire doors and restrictors on the windows.

A21 I will endeavour to not adversely affect the environmental performance of the building and will endeavour to minimise this impact by:

- Utilising the equipment in the way it was designed.
- Following the “sustainable living guide” available on the website and provided in the Residents’ Portal.

- Following the waste management procedure (waste segregation and recycling provisions) implemented in the building.
- Appropriately disposing of electrical items, printer cartridges, fluorescent bulbs, batteries and similar items.

- A22 I will only display notices, posters or similar articles on the notice boards (if any) provided.
- A23 I will obtain the Landlord/Managing Agent's prior written approval for any party or meeting of more than 10 people. I will ensure that all gatherings arranged by me or taking place in the Building respect the terms of this Agreement.
- A24 I will not dry items of laundry on the heaters within the Building, nor hang them so as to be visible from outside the Building.
- A25 I will not compromise the security of the Building by leaving windows open when not in the Room, leaving security doors open or 'on the latch' or allowing unauthorised visitors to tailgate.
- A26 I will not obstruct Common Areas or fire escapes or do anything which may be a fire risk and I will notify the Landlord/Managing Agent immediately of any failure of the Service Media and any damage to the Room Items or Shared Items.
- A27 I will remove all rubbish from the Room and Shared Area at least once every week and dispose of it in the area designated by the Landlord/Managing Agent.
- A28 Unless I have paid for a car park space, I will not park at the Building. I accept that any unauthorised vehicles may be clamped, requiring payment of a release fee.

## Insurance

- A29 I confirm that neither I nor my Guarantor are listed on the United Kingdom Sanctions List and are not subject to United Kingdom financial or trade sanctions, including any designations as a designated person, or equivalent under the new regulations effective from May 14, 2025. I also guarantee that neither I nor my Guarantor will become listed or subject to such financial or trade sanctions at any point during the tenancy, in compliance with the updated legislative requirements
- A30 As a resident with Fresh you will have basic contents insurance cover. It is your responsibility to check what this includes and take additional cover if needed.

## Access

A31 I will allow the Landlord/Managing Agent and their respective employees, Agents and contractors access to the Room, Shared Area and/or the Building at reasonable times on not less than 24 hours' notice (except in emergency)

- To inspect the condition of the Building, the Shared Items, Shared Area, the Room and/or the Room Items;
- To carry out works to the Building;
- To perform its obligations under this Agreement and under statute; or
- To show the Room, Shared Area and/or the Building to prospective tenants;

## End of the Tenancy Period

A32 At the end of the Tenancy Period I will:

- Give the Landlord vacant possession by midnight on end date of the tenancy;
- Return all keys, fobs and other passes;
- Remove all personal belongings and rubbish; and
- Leave the Room and Shared Area in a clean and tidy state, including a thorough clean of all surfaces, cupboards, fridges, cookers, microwaves and other equipment; and sweeping, washing and vacuuming all floors (as appropriate).

A33 I must remove all my possessions (including any furniture) and all rubbish from the Room / Shared Area / Building at the end of the Tenancy. If any such possessions are left at the Room / Shared Area / Building after the Tenancy has ended, I will be responsible for meeting all reasonable removal and storage charges.

The Landlord will remove and store possessions for two weeks (other than perishable items which will be disposed of immediately) and will take reasonable steps to notify the Tenant. If the items are not collected within one month, the Landlord may dispose of the items and the Tenant will be liable for the reasonable costs of disposal. The costs of removal, storage and disposal may be deducted from any sale proceeds.

A34 If I do not return all keys, fobs and other passes within 48 hours after the end of the Tenancy Period, the Landlord may change the locks and charge me for the costs of replacing such keys, fobs and other passes. I will also be liable for the Landlord's net losses including net loss of income.

## Information

A35 I have not provided false or misleading information nor made a false statement in order to obtain this Tenancy.

A36 I consent to the Landlord holding and processing my personal information (including sensitive personal data) in order to perform its function as the Landlord of the Building.

This may include disclosure to third parties who are able to show that they are entitled to receive the information.

## **B. The Landlord's obligations to me**

### **Quiet enjoyment**

B1 Declaring that the Rent and obligations contained within this Agreement are complied with, the Landlord/Managing Agent will permit me quietly to enjoy the Room without unwarranted interference during the Tenancy Period.

### **Insurance**

B2 The Landlord will insure the Building against fire and other usual comprehensive risks as long as insurance cover is available at commercial rates.

B3 The Landlord/Managing Agent accepts no liability for loss or damage to my personal possessions.

### **Maintenance and services**

B4 The Landlord will:

B4.1 Keep the structure and exterior of the Building (including the window frames and window glass) and the Common Areas in good repair;

B4.2 Keep the Service Media in or serving the Room and the Shared Area in good repair and proper working order, including:

- Basins, sinks, showers, toilets and waste pipes;
- Electric wiring including sockets and switches and water pipes;
- Water heaters, fitted wall heaters and central heating systems;

B4.3 Keep all Room Items and Shared Items in good repair and proper working order;

B4.4 Keep the Common Areas within the buildings clean and properly lit, and (in the case of a lift) functioning safely;

B4.5 Keep the laundry facilities in good repair and proper working order;

B4.6 Ensure that any furniture and electrical equipment it provides complies with the relevant statutory regulations;

- B4.7 Provide reasonable space heating and an adequate supply of hot and cold water and electricity to the Room and Shared Area.
- B5 I accept that the Landlord/Managing Agent will not be responsible for any temporary interruption in services for reasons beyond its control. The Landlord/Managing Agent will seek to restore any interrupted services as soon as possible.

## **Utilities**

- B6 The Landlord/Managing Agent will pay all charges for Utilities (subject to clause A2).

## **Access over Common Areas**

- B7 The Landlord/Managing Agent allows me access over the Shared Areas in order to gain access to the Room, the laundry, the common room, the management suite and the bicycle store (if applicable) within the Building.

## **C. Suspension of rent**

If the Room or Shared Area is destroyed or made uninhabitable or inaccessible by fire or other risk against which the Landlord has insured, then:

- The Landlord/Managing Agent will seek to offer temporary alternative accommodation, in which case the Rent will continue to be payable; but
- If the Landlord/ Managing Agent is unable to offer temporary alternative accommodation the Rent will stop being payable until the Room and Shared Area is reinstated, made habitable and accessible. Any Rent paid in advance will be refunded on a daily basis.

## **D. Repossession and termination**

- D1 I acknowledge and agree that the Landlord is entitled to end this Agreement at the end of the Tenancy Period and in the circumstances detailed below and in such circumstances, the Landlord/Managing Agent will be entitled to end the Tenancy and recover possession of the Room. The Landlord/Managing Agent will also be entitled to recover any payments due to the Landlord/Managing Agent and to compensation for any other costs the Landlord/Managing Agent incurs because of the Tenant's failure to perform his/her obligations in this Agreement:

1. If the Tenant allows unauthorised occupation of, or abandons the Room.
2. The Rent due or any part of the Rent or any other sum due by the Tenant is not paid for fourteen days after demand for payment.
3. If the Tenant is in breach of any of the conditions of this Agreement and either the breach within thirty days of a written notice served on the Tenant.

4. The Landlord/Managing Agent has reasonable grounds for serving notice of non-payment of Rent or any breach of this Agreement.
5. The Tenant ceases to be a student enrolled in higher education at the University.
6. The condition of the Room and/or Shared Area has deteriorated owing to acts of waste by, or neglect or default of, the Tenant or any one of joint Tenants or any person residing or lodging with him or any sub-tenant of his; and, in the case of acts of waste by, or the neglect or default, of a person lodging with a tenant or a sub-tenant of his, the Tenant has not, before the making of the order in questions, taken such steps as he ought reasonably to have taken for the removal of the lodger or sub-tenant.
7. The Tenant or a person visiting the Room has;(a) been convicted of:-
  - (i) using or allowing the Room and/or Shared Area to be used for immoral or illegal purposes; or
  - (ii) an offence punishable by imprisonment committed in, or in the locality of, the Room and/or Shared Area; or
  - (b) Acted in an anti-social manner in relation to a person residing, visiting or otherwise engaging in lawful activity in the locality; or
  - (c) Pursued in a course of anti-social conduct in relation to such a person as is mentioned in head (b) above.

In this Ground "anti-social", in relation to an action or course of conduct, means causing or likely to cause alarm, distress, nuisance or annoyance, "conduct" includes speech and a course of conduct must involve conduct on at least two occasions and "tenant" includes any one of joint tenants.
8. The Tenant, or Guarantor is found to be listed on the United Kingdom Sanctions List, or to be subject to United Kingdom financial or trade sanctions (as a designated person, or otherwise) and in case of such listing or becoming subject to sanctions, the Landlord shall also have the right to immediately terminate any services, ancillary services and utilities other than electricity, heating, water and sewage, where needed for compliance with all relevant laws and regulations)

#### **E. Temporary alternative accommodation**

In order to carry out emergency repairs the Landlord/Managing Agent may, on giving reasonable notice and at the Landlord's expense, move the Tenant to temporary suitable alternative accommodation.

## **F. Guarantor**

Where the full payment option has been selected, the Guarantor clauses below will no longer apply unless the applicant will be aged 17 or below at the time the tenancy starts.

- F1 The Landlord has entered into this Tenancy Agreement at the request of the Guarantor.
- F2 The Guarantor agrees with the Landlord that if, at any time during the Tenancy Period, the Tenant defaults in paying the Rent or other sums due under this Tenancy Agreement, or is in breach of any covenant or obligation in this Tenancy Agreement, then the Guarantor will:
- Pay any Rent and other sums due under this Agreement within 10 Working Days of receipt of a written demand; and
  - Remedy any of the Tenant's covenants and obligations, or (if the breach cannot be remedied within a reasonable time) pay the Landlord/Managing Agent on demand for all the Landlord's losses, damages, costs and expenses arising as a result of the Tenant's breach.
- F3 The Guarantor's liability will not be reduced or released by any delay or concession by the Landlord/Managing Agent in enforcing the Tenant's covenants and obligations.

## **G. Contact details**

- G1 If the Landlord/Managing Agent needs to write to me, correspondence may be delivered by hand or sent by first-class Recorded Delivery post to the Room address or the address stated on page 2 or any other address I have given to the Landlord/Managing Agent. Any notice in respect of any of the matters referred to in Part D of this Tenancy Agreement which require to be served in compliance with the terms of The Sheriff Courts (Scotland) Act 1907 will be sent by first-class Recorded Delivery post or Registered post or delivered by Sheriff Officers to the Room address. Any correspondence served by the Landlord to me by Recorded Delivery to the Room address will be treated as served on the second business day after the date of the posting.
- G2 If the Landlord needs to serve any notice on the Guarantor, it may be delivered by hand or sent by first-class post to the address stated on page 2 or any other address given to the Landlord/Managing Agent.
- G3 If I need to serve any notice on the Landlord, it may be delivered by hand or sent by first-class post to the Agent's address stated on page 2.

**H Governing Law**

H1 This Agreement is governed by Scots law and the Tenant and the Landlord agree that only the Scottish Courts can settle any disputes about this Agreement.

**I Declaration**

I1 In signing this Agreement and taking entry to the Room and Shared Area, I acknowledge and understand that this Agreement is to be a Student Tenancy Agreement within the meaning of Paragraph 5 of Schedule 1 to the Private Housing (Tenancies) Scotland Act 2016.

I2 In signing this Agreement I have made full and true disclosure of all information sought by the Landlord in connection with the granting of this Agreement and have not knowingly or carelessly made any false or misleading statements (whether written or oral) which might affect the Landlord's decision to grant this Agreement.

I3 In signing this Agreement I and the Guarantor confirm that we have read and understand the Agreement and consent to registration hereby for preservation and execution: -

SUBSCRIBED by the Tenant

.....

Signature

On

.....

SUBSCRIBED by the Tenant 2

.....

Signature

On

.....

SUBSCRIBED by the Guarantor

.....  
Signature

On

.....

SUBSCRIBED by the Landlord

.....  
Signature

On

.....

SAMPLE

**Part 1 - Defined terms and interpretation**

1. Throughout this Agreement, the following terms have the following meanings:

**"Building"**: includes the buildings, grounds, car park, driveways, footpaths and landscaped areas;

**"Common Areas"**: the external grounds, car park, driveways, footpaths and landscaped areas, and the following areas within the buildings: laundry room, common room, cycle store, halls, corridors, staircases, lifts, and landings;

**"House Rules"**: the rules in Residents' Handbook which is included within the Portal and any revisions issued by the Landlord/Managing Agent from time to time, for the benefit of the Building;

**"Inventory"**: which the Landlord will provide within the Portal, including personalised login details;

**"Rent"**: the amounts stated on page 2, which are inclusive of the Service Charge;

**"Room"**: the Room stated on page 2, including its furnishings, fixtures and fittings, carpets, doors and internal glass but excluding the Service Media within the Room;

**"Room Item"**: the items to be provided in the Room and listed under the heading "Room Items" in the Inventory;

**"Service Charge"**: the part of the Rent payable in respect of the provision of services at the Building by the Agent as appointed by the Landlord to provide such services, calculated as the proportion of the total costs for the provision of such services by the Agent at the Building which is allocated to the Room;

**"Service Media"**: central heating and hot water systems, electrical services for power and lighting, drainage and water services, and any data or phone services provided;

**"Shared Area"** the kitchen/dining/lounge areas together with the corridor within the Building including its furnishings, fixtures and fittings, carpets, doors and internal glass and any part of the Building or other common part of the Building which the Tenant is entitled under the terms of the tenancy to use in common with the occupiers of the other Rooms but excluding the Service Media within the Shared Area;

**"Shared Items"**: the items to be provided in the Shared Area and listed under the heading "Shared Items" in the Inventory;

**"Utilities"**: electricity, water supply, foul water disposal [and broadband internet access];

**"Working Day"**: any day other than Saturday, Sunday or any bank or public holiday.

2. If the Tenant or the Guarantor is more than one person, obligations are undertaken individually and together.
3. The term "the Landlord/Managing Agent" includes any person or company who may legally succeed it.
4. Any reference to a statute includes any statutory modification, extension or re-enactment, and any subordinate legislation.

.....

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Tenant

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Guarantor

.....

Landlord

SAMPLE